

'Home Based' Learning Policy

A parental guide in the event of school closure

Bohunt School Worthing



Parental guide for 'home based' learning

This guide will hopefully give you an insight on how we at Bohunt School Worthing (BSW) will deliver home based learning, in the event of an unplanned/unforeseen school closure.

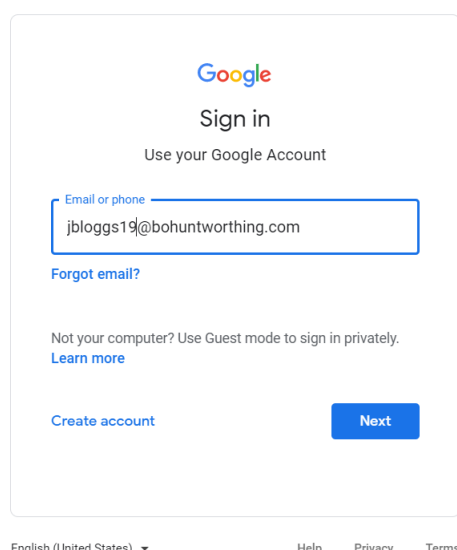
Introduction:

As a 1:1 iPad school, we are very fortunate to be able to readily deploy online based lessons that students can complete at home, should we need to close the school.

All tasks, lessons and work for students to complete during this period will be accessed through Google Classroom (<https://www.google.co.uk/classroom>). Should your child not have an iPad (or suitable device to access google classroom) or if you do not have an internet connection you will need to get in touch with us so we can provide alternative resources.

In order to see their classes and the assignments set, students will need to log in to google classroom using their Bohunt Worthing email address. This is usually in the following format:

- Username jbloggs19@bohuntworthing.com
- Initial of first name, surname, year they started BSW.



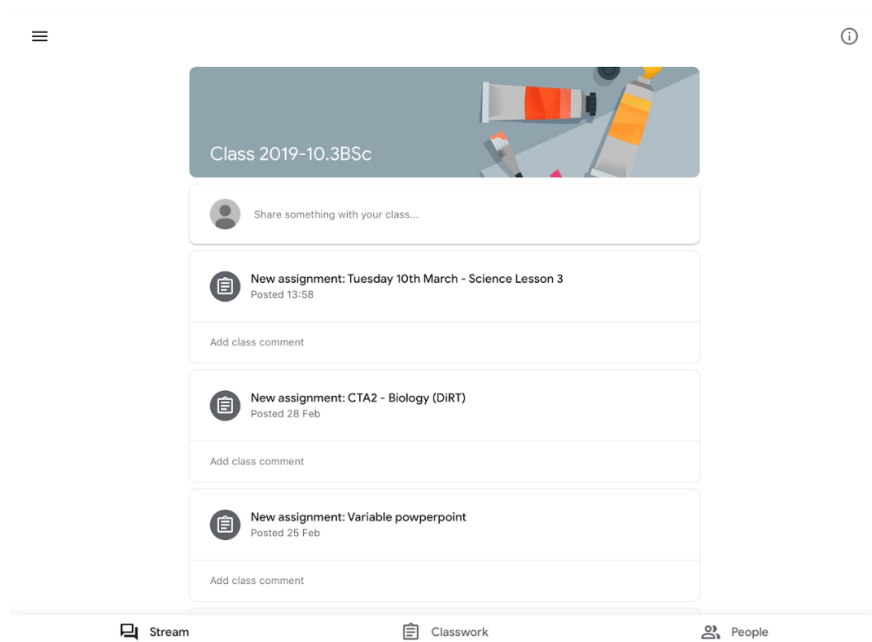
The screenshot shows the Google Sign in interface. At the top is the Google logo, followed by 'Sign in' and 'Use your Google Account'. Below this is a text input field labeled 'Email or phone' containing the email address 'jbloggs19@bohuntworthing.com'. To the left of the input field is a link for 'Forgot email?'. Below the input field is a message: 'Not your computer? Use Guest mode to sign in privately.' with a 'Learn more' link. At the bottom left is a 'Create account' link, and at the bottom right is a blue 'Next' button. The footer contains 'English (United States)' with a dropdown arrow, and links for 'Help', 'Privacy', and 'Terms'.

Once logged in to google classroom students should see the following dashboard filled with all of their subjects. *Please not this may look slightly different depending on what device the student is using. For the purposes of this document we have used an iPad to access work.*



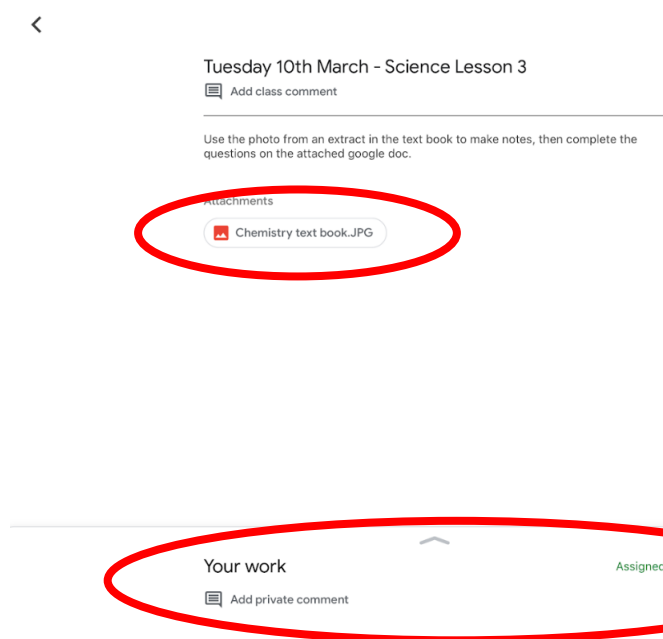
Students are able to select their subjects from this dashboard. During days the school is closed, **students will be expected to follow their normal daily lessons** opening the subjects in the normal times. See appendix for timings of school day.

When students click on a class, they will see the following screen:



Students will see the lesson subject, date and period they would have that subject, and will just need to click on the link to see the work set for them in that hour slot.

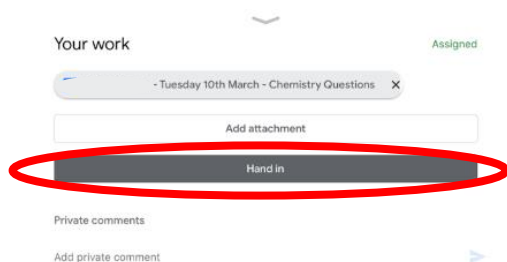
In the following example a student has been given an extract from a book, and is expected to read it, make notes and answer the questions at the end of the page.



In the top part of the assignment, students can see the attachments to support their learning. In this case it is an extract from a book they must read and make notes.

The bottom part allows the student to open a document, where they can type their notes and submit their answers.

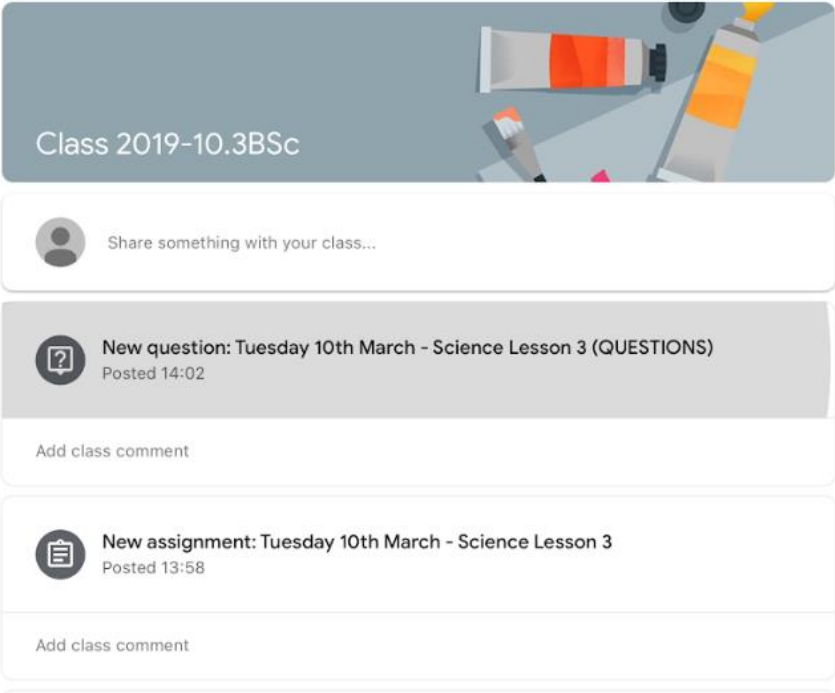
Once they have completed the task/assignment set, students can then submit their work using the following button.



Students will be expected to complete this work in the normal time they would have their lesson. In this example, the students would need to complete this task during the time they would have lesson 3 (11.10 – 12.00).

If students have any questions for their teachers during the 'home based lesson' they can ask them for some help using the following function.

Where teachers are able, they will add an additional assignment titled '**questions**' or '**Live teacher chat**'



Class 2019-10.3BSc

Share something with your class...

 **New question: Tuesday 10th March - Science Lesson 3 (QUESTIONS)**
Posted 14:02

Add class comment

 **New assignment: Tuesday 10th March - Science Lesson 3**
Posted 13:58

Add class comment

Students will be able to open this and type any questions they have about the task to their teachers. Staff at BSW will get a notification and will respond to those that have any queries or need some additional support on assignments set.

Tuesday 10th March - Science Lesson 3 (QUESTIONS)

 Add class comment

Please use this feature to ask a question about the lesson to your teacher, they will respond to you at some point during your lesson.

Your answer

Assigned

Students can type any question about the lesson here.

Submit question

Private comments

Add private comment



Students should use the 'private comments' option in order to ask their teacher a question. Writing in the 'your answer' section will post to the whole class.

Screen cast video showing how to access your work from home

1. Home based learning – Parent video tutorial

https://drive.google.com/file/d/14S3R_Jd-f0-fBicWc-rHgXYN3cl0dK/view?usp=sharing



2. Home based learning – iPad use

<https://drive.google.com/file/d/13u42CA-DtvYnotRyccJjy4IV5Kl6V8T/view?usp=sharing>

