



iPad collection and setup

Dear Parent/Carer,

I am delighted to be able to inform you that we have now received the delivery of iPads for the 2021 Year 7 cohort. As a result, we can now confirm that for parents who ordered through the school portal, you will be able to collect your device from the school on **Wednesday 1st September**. The information below outlines the collection and set-up of the devices, as well as information for parents who opted to bring their own devices.

For Parents opting to bring their own devices

On the 1st of September, all parents will be sent information on how to set up their device ready for school use.

For parents purchasing through the school portal

If you purchased a device through the portal and have a confirmation order email, you will have a device ready to collect on the 1st of September. These can be collected from the Atrium (please enter through the main reception) between the following times:

09.00 - 11.00
11.30 - 13.00
14.00 - 15.30
16.00 - 17.00

Devices must be collected by an adult, and we ask that you wear a face mask and sanitise on entry to the building. On collection, you will be given a setup booklet and further information to support you to set up the iPads at home ready for their first day in school.

If you are unable to collect the iPad on the 1st September we ask that you collect the device from the main reception from 14.00-16.00 on Thursday 2nd September. Please note that there will be limited staff available in this slot and distribution may take longer than during the planned pick up event.

For parents purchasing through FSM support

If you have stated that you are entitled to free school meals and opted to purchase a device via the school you will have a device ready for collection. Please note that your entitlement to FSM must have been confirmed prior to collecting the device. You would have been contacted already if your entitlement has not been confirmed.

You will need to bring £30 in on the day of collection for the device and it can be collected during the following times:

09.00 - 11.00
11.30 - 13.00
14.00 - 15.30
16.00 - 17.00

Devices must be collected by an adult, and we ask that you wear a face mask and sanitise on entry to the building. On collection, you will be given a setup booklet and further information to support you to set up the iPads at home ready for their first day in school.

If you are unable to collect the iPad on the 1st September we ask that you collect the device from the main reception from 14.00-16.00 on Thursday 2nd September. Please note that there will be limited staff available in this slot and distribution may take longer than during the planned pick up event.

Thank you for your continued support and we look forward to seeing you at the iPad pick up event.

Mr Jones

Assistant Headteacher.

Bohunt School Worthing

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