



IMPORTANT REMINDER - URGENT ACTION: SIMS PARENT APP

Dear Parent/Carer

We emailed parent/carers at the start of term (on the 9th September) and thank all those who have already downloaded and signed up to the SIMS Parent App.

This is an important app that enables you to update your child's details and provide consent for a number of school practices that we need to you action.

As a matter of priority, please can you follow our two step process:

A registration email went to all priority 1 and 2 parent/carers, with parental responsibility, who live at the same address as your child. The email came from 'noreply@sims.co.uk'.

Step 1: Register for a SIMS Online Services Account
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Check for the 'noreply@sims.co.uk' email with a **unique invitation code**. Follow the guidance in the email and when you see the message 'you are now signed out', make a note of the account you used to log in and close all open browsers.

You will receive a confirmation email titled 'SIMS ID Account Created'.

Step 2: Log in to SIMS Parent

Download the SIMS Parent App from the App store or go to www.simsparent.co.uk

Click 'Data Collection Available' - check the information is correct and up to date - you can make any changes as you progress through each section.

Scroll down your screen to 'Parental Consent' - read each line in conjunction with the **attached booklet** - for example consent 'Ia Home-School Agreement' is on page 3, 'Ib Code of Conduct' is on page 5 of the consent information booklet. Each line is one consent and it is easy to toggle to give your consent.

Save your changes by selecting 'finish changes' and then 'submit changes'.

The information is then submitted to the school software and will be locked on your device, you will not be able to make any further changes until it has been processed and authorised by the school.

*That's it - you only need to go through the entire process once, any future amendments will be as and when data changes and we will ask you to do this periodically check the app throughout your child's time at school.

If you are unable to action this please contact the school office on 01903 601361 as a matter of urgency and we can provide you with a paper copy to authorise and give your consent.

Thank you very much with helping us to ensure your child's details are kept up to date and reducing the use of paper.

Kind regards

Bohunt School Office

Bohunt School Worthing

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2 attachments



SIMS Parent - Information Sheet 2021.pdf
90K



BSW Parent Consent Information Booklet 2021 22.pdf
632K